

Palm Beach County HIV CARE Council Meeting
June 27th, 2026 @ 2:07 P.M. @ Belle Glade Library - 725 NW 4th St, Belle Glade
Library //Mayme Frederick Building - 1440 MLK Blvd. Riviera Beach, FL 33404;
LUNCH will be provided @ Both the location.

Join Zoom Meeting

<https://pbcgov.zoom.us/j/82289666527?pwd=14uv7vNqlKA1sFIobXzkh098GpfQJc.1>

Meeting ID: 879 6562 6247

Passcode: 952902

CARE Council Members Present

Recipient Staff Present

Guests

1. Raymond Cortes	Dr. Casey Messer	Hector Bernardino
2. Ashaki Sypher	Jeffrey Lesanti	Rony Pierre
3. Miguel Vasquez	Dr. Daisy Wiebe	Jean Claude Tabuteau
4. Dr. Youssef Motii – Treasurer	Geneve Simeus	Sandra Powery Moses
5. Brittany Henry	Shoshana Ringer	Melissa Brown
6. Tad Fuller – Chair	Anna Balla	Rob Scott
7. Cynthia Walker	Jason Gross	Brad Barnes
8. Dr. Sandra Anderson	Tammy Fields	Hardeep Singh
9. Kim Rommel-Enright – Vice Chair	Lynn Todd	Lilia Perez
10. Mary Jane Reynolds	Amber Scott	Jean Claude
11. Annette Dunn	Richard Sena	Vicki Tucci
12. Orquidea Acevedo	Stephne Ellis	Flo Roth
13. Glenn Krabec	Lia Head-Rigby	Esperie Perez Cort
14. Michelle Scott	August Frohnhofer	Keri — FDOH
15. Andi Thomas Wilson	Ariana Coyote	Sheryl Karen — Belle Glade
16. Ashnika Ali		Denise Brown
17. Rosie Hayes		Sheila V.
18. Cecil Smith		Patricia Jackson
		Sandra (B.G)
<u>CARE Council Members Absent</u>	<u>Care Council Support Staff</u>	
19. Dr Berthline Isma	Neeta Mahani	
20. Richardo Jackson- excused		
21. Kristen Harrington -excused		

Agenda

I. Call to Order, Roll Call, Introduction of Guests

Neeta Mahani conducted roll call and confirmed that a quorum was present. Council members, recipient staff, and guests introduced themselves.

II. A Moment of Reflection

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV; Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to
date.*

III. Acceptance of Excused Absences

A motion was made to approve the excused absences for **Kristen Harrington**

- **Frist:** Dr. Youssef Motii
- **Second:** Annette Dunn
- **Motion carried.**

A motion was made to approve the absences excused for Richardo Jackson

- **Frist:** Dr. Youssef Motii
- **Second:** Annette Dunn
- **Motion carried.**

IV. Acceptance of the June 22, 2026 CARE Council Meeting Minutes

A motion was made to approve the June 22, 2026 CARE Council meeting minutes.

- **Frist:** Brittany Henry
- **Second:** Mary Jane Reynolds
- **Motion carried.**

VI. Comments by the Chair

Tad Fuller thanked everyone for attending the Annual CARE Council Retreat and Data Presentation. He acknowledged the participation and support of the members and staff who helped make the event successful.

VII. Palm Beach County Part A Recipient Report

Dr. Messer provided funding, grant, and program updates. Palm Beach County received its full Notice of Award for Ryan White Part A and Ending the HIV Epidemic funding. The updates included:

- **\$217,393** in carryover funding from Grant Year 2025 to Grant Year 2026.
- An additional **\$5,000** in Ending the HIV Epidemic funding, bringing the total award to approximately **\$2,005,000**.
- A new **\$200,000 NASTAD grant** to support efforts to reengage people with HIV who have fallen out of care.
- Dr. Messer explained that additional supplemental funding is not expected during the remainder of the current grant period.
- The Integrated HIV Prevention and Care Plan was submitted and is awaiting final acceptance by HRSA.

A. National Ryan White Conference

Recipient administrative staff and two CARE Council members will attend the National Ryan White Conference in Washington, D.C.

- Three oral presentations
- One poster presentation
- The closing plenary presentation
- Members were informed that staff communications and response times may be temporarily delayed during the conference.
- Recipient staff are also beginning preparations for the upcoming grant application due October 1, 2026.

VIII. Standing Reports

A. CPP Update – Rob Scott

- There was no CPP update.

B. Part B Report – Melissa Brown

- Melissa Brown presented the Ryan White Part B report.
- The report included updated allocation and expenditure information. Year-to-date expenditures were approximately 10% of the total budget.
- Updates were provided regarding medical services, treatment adherence, outpatient ambulatory health services, and other Part B service categories.

C. HOPWA – Miguel Vasquez

- There was no HOPWA report.

D. Part A Expenditure Report – Jeffrey Lesanti

- Jeffrey Lesanti presented the Part A expenditure report and explained the reimbursement process.
- Providers deliver eligible services and submit documentation to the recipient office for reimbursement. Agencies can now upload reimbursement requests in bulk, which is intended to reduce administrative burden and improve the submission process.
- Members were reminded that timely and accurate service documentation is necessary for expenditure tracking and future funding decisions.

E. Executive Committee – Tad Fuller

- There was no Executive Committee report.

F. Community Engagement Committee – Kristen Harrington

- There was no additional Community Engagement Committee report.

G. Priorities and Allocations Committee – Dr. Youssef Motii

- The P&A Committee will meet again in August to continue discussing health insurance funding and related allocation matters and will continue to PSRA process and will provide directives to recipient staff.

H. Quality Management and Evaluation Committee – Ashnika Ali

- An update was provided regarding the July 23, 2026 QMEC meeting.
- The committee reviewed service delivery standards in preparation for the upcoming Notice of Funding Opportunity and approved a recommendation regarding Mental Health reimbursement.

I. Planning Committee – Brittany Henry

- The Planning Committee will resume its regular meeting schedule in August

J. Housing Committee – Miguel Vasquez and Dr. Andres Correa

- There was no Housing Committee report.

K. Ad Hoc Bylaws Committee – Kim Rommel-Enright

- The next Bylaws Ad Hoc Committee meeting is scheduled for **August 14, 2026, at 2:00 p.m.** County Attorney Richard Sena was requested to attend.

IX. Old Business

There was no old business.

X. New Business

A. Community Engagement Committee Membership Recommendations

- The Community Engagement Committee recommended the following individuals for CARE Council membership:
- Hector Bernardino
- Sandra Powery Moses
- The Council reviewed the recommendations and approved both individuals for membership.
- **Motion carried.**

B. July 21, 2026, P&A Committee Motion

- The P&A Committee presented a recommendation to reallocate approximately **\$665,000** from lower-priority service categories to Health Insurance Premium and Cost-Sharing Assistance.
- The reallocation was necessary to address the projected shortfall in health insurance premium assistance.
- Discussion included the need to protect health insurance coverage for clients while acknowledging that reductions to other service categories may affect service availability.
- The proposed reductions included funding from lower-priority or historically underutilized categories.

- Members with identified conflicts of interest did not participate in the vote and were instructed to submit their conflict-of-interest forms electronically to Neeta within three days.
- **Motion passed.**
- The P&A Committee's recommendation and the related service-category reallocations were included in the meeting agenda.

C. July 23, 2026 QMEC Motion

- The CARE Council reviewed the QMEC recommendation to revise the Mental Health service delivery standard.
- The existing unit of service was:
- One unit equals one hour of service.
- The approved revised unit of service is:
- One unit equals one CPT code.
- The committee explained that CPT code-based reimbursement will align Mental Health services with standard healthcare billing practices, reduce duplicate documentation, and improve service and reimbursement tracking.
- **Motion passed**

XI. Public Comments

- Denise Brown provided public comments. She emphasized the importance of ensuring that the voices and experiences of people living with HIV remain central to funding, service-planning, and allocation decisions.

XII. Educational Moment

- There was no formal Educational Moment. Members agreed that future CARE Council meetings should include an Educational Moment as a regular part of the agenda

XIII. Announcements

- The Bylaws Ad Hoc Committee meeting is scheduled for **August 14, 2026, at 2:00 p.m.**
- Neeta will distribute the August meeting calendar.
- The P&A Committee will meet in August to continue reviewing health insurance funding.
- Members and providers were encouraged to distribute flyers and support attendance at the **CBA Annual Symposium on September 11, 2026.**
- Providers must submit conflict-of-interest forms electronically within three days when applicable.

- Neeta will check the retreat supply boxes for a pair of lost reading glasses and notify the owner if found.
- The Council recognized and said farewell to a departing staff member.

XIII. Announcements

meeting adjourned at 3:09 p.m

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics may be removed from the CARE Council.